

Auditing Fall 2021

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Office Hours: Office hours will be a combination of in-person and Zoom, they will generally be T, TR 11-1 and M/W lunch or evening. Please schedule an appointment through Google Calendar at:

<http://bit.ly/DawsonOfficeHours> (Appointments at other times are welcome!)

Mask Policy:

1. We will have a strict mask policy.
2. Required Masks will likely be extended for the entire semester, even if the school loosens its policy.
3. There will be no food or drink allowed in class.
4. All face coverings (whether disposable or reusable) should:
 - A. Fully cover the nose and mouth and secure under the chin
 - B. Fit snugly but comfortably against the side of the face
 - C. Be secured with ties or ear loops
 - D. Neck gaiters, open-chin, triangle bandanas, and face coverings containing valves, mesh material, or holes of any kind are not acceptable face coverings.

COURSE DESCRIPTION: Principles, standards, and procedures involved in the independent examination and analysis of financial statements prepared for management and the general public. Concepts of ethical and social responsibilities are explored. Special emphasis is given to the proper reporting and communication of financial and economic information to the general public and to various governmental agencies

COURSE OBJECTIVES:

The student will develop an understanding and demonstrate knowledge of

- the practical need for internal and external auditing;
- the risks that exist in both the business and auditing environment and a problem-solving methodology for assessing risks;
- the need for ethical standards and behavior in the application of auditing and the implications of unethical behavior on individual professionals, the profession, businesses, and the economy.

The student will develop and demonstrate skills required of a professional auditor, including

- research skills, using standard library resources and electronic research technologies, relative to both professional standards and business issues;
- critical thinking/analytical skills;
- communication skills, particularly written communication skills;
- the ability to work in a team environment.

The student will develop an understanding and demonstrate knowledge of specific auditing concepts and procedures, including

- risk-based audit approach;
- the professional responsibilities of an auditor;

- the nature of an internal control system, its role in a business, and its significance in the auditing process;
- the underlying concepts of generally accepted auditing standards, PCAOB standards, and the application of such standards to fact situations;
- the use of computer-assisted auditing techniques to solve audit problems.

The student will demonstrate knowledge of ethics and professional responsibilities.

Other objectives that will be emphasized are:

- Improve critical thinking skills.
- Improve oral and written communication skills
- Illustrate how computers can be utilized in accounting.
- Discuss the importance of ethics in accounting professionals.

ACADEMIC DISHONESTY: Cheating or plagiarism will not be tolerated in this course. Such conduct may result in a failing grade for this course and a recommendation for more severe penalties to the appropriate college officials. You must abide by the College Academic Honesty Guidelines discussed in the Student Community Code that can be found at: [[Academic Code](#)]

STATEMENT ON LEARNING DISABILITIES: *Carthage College strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers due to your disability (including mental health, learning disorders, and chronic medical conditions), please let me know immediately to privately discuss options. To establish reasonable accommodations, you also need to register with Diane Schowalter in Learning Accessibility Services (dschowalter1@carthage.edu).*

HEALTH AND COUNSELING RESOURCES: The Health and Counseling Center (HCC) supports students by addressing physical, mental, and emotional well-being. All services are free and confidential and are available to currently enrolled, full-time undergraduate students. Health services include the assessment and treatment of minor illness and injury. Diagnostic testing, complimentary over-the-counter medications, and referrals to off-campus providers are all available. Our licensed counselors help students with challenges that can be resolved with short-term, solution-focused counseling. Some topics discussed during counseling include depression and anxiety, traumatic experiences, gender and sexuality, relationship concerns, stress management, and academic challenges. More details - including info about appointments - can be found at carthage.edu/health-counseling.

CLASSROOM ETIQUETTE: I want to provide all students with a positive learning environment. Please arrive on time for class. Please silence your cell phones and refrain from using them in class. Calculators and laptops are welcome for **class-related work only**. Please refrain from leaving class during lectures and discussions.

Auditing: A Business Risk Approach 11th Edition, Rittenberg, Johnstone, Gramling

Text website provides free access to quizzes with feedback and check figures.

Integrated Audit Practice Case 7th Edition, Kerr, Elder, Arens (One per group is okay)

Scanner, Access to School Printers that can scan, an app like Microsoft Office Lens

Schoology:

I will be using Schoology to manage the class. I will post all assignments and class handouts. Please ensure you have Schoology Notifications on.

FINAL GRADES: Final grades are based upon the following scale:

93-100	A
88-92	A-/B+
83-87	B
78-82	B-/C+
73-77	C
68-72	C-/D+
63-67	D
60-62	D-
UNDER 60	F

PERFORMANCE ASSESSMENT: Grades are built up through performance in the following categories:

MIDTERM EXAMS	40%
COMPREHENSIVE FINAL	25%
HOMEWORK/PARTICIPATION	15%
INTEGRATED AUDIT CASE	15%
CASES PRESENTATIONS	5%

EXAMINATIONS: Exams will focus on comprehension and application of principles discussed in class and will be composed of multiple-choice and short answers. Questions will emulate CPA exam questions. **Makeup exams will only be given in emergency situations when advanced notice of the absence is received.**

HOMEWORK: The goal of the homework is to prepare for class discussion and reinforce ideas already covered in class. Each problem will be worth 10 points and is due on the day designated in the course schedule. Homework will be collected randomly on the date assigned. We will also use the free CPA website from Gleim to complete multiple-choice and task-based simulations. Late homework will not be accepted. Instead, two homework grades will be dropped at the end of the semester.

PARTICIPATION: Class participation is an essential part of your learning in this course. Active involvement will make the class more enjoyable and worthwhile for all. Your participation will be evaluated based on your class preparation and participation in small groups and class discussions.

We will be covering a significant amount of material each day, and missing class could be disastrous for you. However, if an extenuating circumstance prevents you from attending class, please let me know **before** class to plan a course of action. If you must miss class, even for an athletic or academic pursuit, it is **your** responsibility to contact me **before** your absence to receive any assignments and turn in homework. After two absences, your participation grade will be reduced by 5% for each absence.

Expectations for participation

A: In class on time with reading and homework completed. Actively volunteering and contributing to class daily.

B: In class on time, reading and homework completed. Is prepared and can answer questions when called on but doesn't regularly volunteer answers.

C: In class on time regularly with reading and homework completed most of the time. Can generally answer questions when called on but is not always prepared and doesn't volunteer answers regularly.

D: In-class but not prepared, does not volunteer answers when called on generally has the incorrect answer or cannot be guided into the correct answer. Rarely volunteers answers.

INTEGRATED AUDIT CASE: We will bring auditing to life during the semester by working through an integrated case set. This case will go through the entire audit process. Please complete the case in groups of 2-3 students. You only need to purchase one case set for the team. At the end of the semester, I will ask for feedback on each team member's participation. Individual case grades can be reduced if a team member did not contribute equally. All cases will be turned in electronically. You will need access to a scanner for this.

CASE PRESENTATIONS: Throughout the semester, you will have the opportunity to present and moderate case discussions. Your role is to summarize the facts of the case in PowerPoint and then lead class discussion. Part of your role as moderator is to fully develop the case, asking the class's initial and follow-up questions. You will be assessed on your summary, discussion moderation, PowerPoint, and presentation skills. You are encouraged to go beyond the facts presented in the case for real cases and incorporate your own research into the cases.

ACC 4020 Auditing
Course Schedule
Subject to Change

Dates	Chapters	Concepts	Case Write Up/Presentation	OceanView Case
Sept 8,10,13,15	1,2	Intro, Fraud		
17,20,22	3 and 4	Internal Controls		
24,27,29	5	Audit Process		
Oct 1,4,6,8	6	Evidence		Case 1*
11		Test Chpts 1-6		
13,15,18,20	7	Audit Planning, Analytic Review		Case 2* & 3
22,27,29, Nov 1	8	Sampling		4 & 5 *
3,5,8,10	11	Inventory, Purchases, A/P		7* , 9
12,15,17,19	9	Revenue Cycle		Case 6(option B)*
22		Test Chpts 7-9,11		
24,29 Dec 1	10	Cash and Marketable Securities		8
3,6,8	14	Completing the Audit		10
10,13	15	Audit Reports, Reviews, Compilations		
Dec 15	Comprehensive Final 8:00-10:00 am			

*Team Presentations