



Carthage College

**Philharmonic**

Dr. E. Edward Kawakami, *Director of Orchestral Activities*

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## SYLLABUS

**MUS 0070-01/02**

*Fall 2021*

Monday, Wednesday, Thursday: 5:20pm – 6:35pm (optional Tuesdays)

### **COURSE OBJECTIVES:**

To provide students from throughout the Carthage College community a high-quality and enjoyable orchestral playing experience with a varied selection of repertoire and a focus on orchestral playing techniques and procedures. Identify and locate resources for hearing, vocal and musculoskeletal health. Demonstrate understanding of health and safety practices appropriate to the course content

### **CONCERT DRESS:**

Black suits/pantsuits (jacket and bottom fabrics must match) with a white dress shirt/blouse and black dress shoes. Skirts may be substituted for pants but jacket and skirt fabrics must match and be worn with opaque black hosiery. Menswear suits must be worn with black socks and a champagne colored tie: (<http://a.co/d/atTTmGk>).

When in doubt, choose the *professional* option. No excessive jewelry, cologne, or perfume. Aim for elegance and uniformity; we are a team.

### **GRADING:**

#### Quality of Participation:

It is at the conductor's discretion to evaluate each individual's contribution to the ensemble. If an individual exhibits an obvious lack of preparation or a poor attitude, the individual will be called in for a conference to rectify the situation. If the problem persists, it is the conductor's prerogative to assign a semester grade reflecting this. **Playing exams may be employed as needed.**

#### Attendance:

**Unexcused absences and late arrivals are not accepted.** On-time is being in your seat with your instrument out, warmed up, and ready to play when the tuning note is sounded.

**Professional absences\*** may be excused on a case by case basis, **14 calendar days in advance** by emailing the professor ([ekawakami@carthage.edu](mailto:ekawakami@carthage.edu)) a Google Calendar request for the absence in question. Simply create an event on the date/time of the requested absence with the detailed reason in the "Description" box of the event and add Dr. Kawakami as one

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\* A "Professional absence" will be as determined by the conductor. Graduate school auditions, major orchestral playing opportunities, significant competitions, concerto solos and the like are examples of possible excused absences. "Casuals," part-time work, and the like are not.

of the “Guests” of the event. In the case of illness or emergency, present official documentation (via the Dean of Students if the absence exceeds two days) from the healthcare professional whom you consulted. *No excused absences will be granted for conflicts with professional development opportunities post-absence.*

**Wind, brass, string principals, and percussion members:** Because of the nature of your roles in the orchestra (one person on a part), you are responsible for securing a substitute for any absence (excused or unexcused). *Note that the comportment and performance of your substitute is a direct reflection of you and your grade.*

- ***Performance and dress rehearsal attendance are mandatory for a passing grade.***

*Any unexcused absence may result in minus one full letter grade and any tardy may result in minus 1/2 letter grade. Missing a concert, a dress rehearsal, or as more than two unexcused absences may result in an F.*

*Participation in a performance is a privilege and will be at the Music Director’s discretion even if absences are “excused.”*

#### Adherence to Concert Dress Code:

All students are expected to follow the concert dress code as outlined in this syllabus. *Failure to do so may result in exclusion from performances and resultant grade adjustments.*

### **COMMUNICATION:**

The primary means of communication for the Philharmonic is electronic, via email or eLearning. Through it we will share repertoire information, seating rosters, rehearsal and concert schedules, and any late-breaking news. We will also use it to post links to information about and recordings of the repertoire that the orchestra is performing.

**It is our assumption that you are using a Carthage College email account and that you will check that account as well as the eLearning site regularly. You are completely responsible for the information on the site or any email we send you via your Carthage account!**

### **ADDITIONAL POLICIES:**

#### In Rehearsal:

Chewing gum, food, or drink in rehearsals is prohibited (remember, musical instruments are valuable *and* fragile!). Water bottles may be used in rehearsal. Cell phones and other electronic equipment are to be turned off during rehearsal. Non-musical use of electronic devices may be reflected negatively in the final grade.

### Mask Policy:

Due to the ongoing pandemic, Carthage College has adopted a policy requiring masks to be worn by all individuals in all buildings. Masks must be worn at all times in the classroom, laboratory, studio spaces, hallways, bathrooms, and during in-person meetings. The face covering must conform to CDC guidelines and must cover both the nose and mouth at all times. Note that bandanas, neck gaiters, and masks with exhalation or external valves are not acceptable and are not sufficient for protection of others or yourself. Acceptable masks tie behind the head or loop behind the ears, fit snugly over the nose and chin, and can include cloth masks, medical/surgical masks, and N95s or KN95s. Eating and/or drinking are prohibited while in the classroom (because those activities interfere with consistent mask wearing).

Any student who refuses to wear a mask or consistently forgets one will be dismissed from the class and not be given an opportunity to make up missed work. The student will also be referred to the Dean of Students, as outlined by the process on Carthage's Stay Safe website.

Stay Safe Guidelines: <https://www.carthage.edu/carthage-covid-19/stay-safe-carthage/>  
Frequently Asked Questions: <https://www.carthage.edu/carthage-covid-19/faqs/>

### Materials and Orchestra Library:

It is expected that all materials (music and folders) will be well cared for and returned as requested. Failure to return materials or to reimburse the orchestra for lost or damaged materials will result in an incomplete grade. The incomplete can be removed only when the student's responsibility is satisfied and approved by the conductor.

### Seating:

The conductor will determine initial seating and will utilize auditions and rotations as necessary. *Rotation is a function of balancing strengths and should not be construed as punitive in any way, unless otherwise notified.* Each position in the orchestra is extremely important and crucial to ensemble balance and proficiency.

### **CALENDAR:**

The orchestra will rehearse every Monday, Wednesday and Thursday (with optional Tuesdays) until the end of the semester, including after the concert, unless otherwise announced on the eLearning course site. Wednesdays are normally string only rehearsals, but full rehearsals with WBP may be called if necessary.

### **Important Dates: Fall 2021**

September 8, 2021: Auditions

Sept. 9, 2021: First day of rehearsals

Nov. 14, 2021: Concert (Dress rehearsal ~10am, Concert 1pm)

Nov. 29 – Dec. 5: Christmas Festival

Nov. 29 - Dec. 2, 2021: Dress rehearsals (~4pm - 9pm+)

Dec. 3, 4: Performances (7:30pm) – Call ~7pm

Dec. 5 (Sun): Matinee performance (4pm) – Call ~3:30pm

**Neuromuscular Health and Safety Resources:** The Carthage College Music Department, in compliance with the National Association of Schools of Music, provides faculty and students with information regarding health and safety issues related to the teaching, listening, practice, and performance of music in general and specialized study. This includes but is not limited to information regarding hearing health, vocal health, and musculoskeletal health.

Health and safety depend in large part on the personal decisions of informed individuals. Carthage College has health and safety responsibilities that are inherent in our practices, procedures, and daily operating procedures. However, fulfillment of these responsibilities cannot and will not ensure any specific individual's health and safety. Each individual is personally responsible for avoiding risk and preventing injuries to themselves before, during, and after study or employment at Carthage College.

It is important to be aware and well informed. Like many health-related issues, prevention is much easier and less expensive than cures. Take time to read the available information concerning hearing, vocal, and musculoskeletal health.

**SUPPORT FOR STUDENTS WITH LEARNING, PSYCHIATRIC OR PHYSICAL DISABILITIES:**

Support for students with special learning needs will be arranged for students who provide official documentation. Once official documentation has been provided and deemed appropriate via the Center for Student Success (262-551-2345), the Center will notify the student's instructors each semester the student is enrolled, at the student's request. The instructors will be provided with a summary of the student's disability and recommendations for accommodations. Students are also responsible for speaking with faculty to communicate their needs and to make requests in a timely manner. (<http://www.carthage.edu/student-success>)

Above all, behave professionally to be treated professionally.

*This syllabus is subject to change with appropriate notice.*