

**THTR 292 Play Production II**  
**Fall 2021**  
**Class Schedule**

<b>September</b>	7	First day of class Syllabus/Introductions/Class expectations <b>Makeup Kit: Have by October 28</b>
	9	Hand Sewing Demo, hand stitches
	14	Hand Sewing Demo, closures
	16	Hand sewing cont./catch up day <b>Hand sampler due</b>
	21	Machine sewing
	23	Machine sewing cont. <b>Machine sampler due</b>
	28	<b>Quiz #1</b> Sewing Project: Something Rotten Petticoats Layout/Cutting
	30	Cutting continued
<b>October</b>	5	Work
	7	Work
	12	Work
	14	Work <b>Betrayal Response Due</b>
	19	Work
	21	<b>Quiz #2</b> Finish sewing project <b>Due at end of class</b>
<b>Fall Break 23-26</b>		
	28	Corrective makeup/Contour Demo/practice <b>Color pictures to be approved due</b> <b>Assign Makeup morgue</b>

- 31 Color Project  
Demo/Practice
- November** 2 Color Final  
**Makeup morgue due**
- 4 Old Age Project  
Demo/Practice
- 9 Old Age Practice  
**Design due**
- 11 Old Age Final  
**Assign SFX**
- 16 SFX project  
Demo/practice  
**Design due**
- 18 SFX Final
- 23 Costume Design  
***Patience and Fortitude* Response Due**  
**Read *Midsummer Night's Dream***

**Thanksgiving Break Nov. 25-28**

- 30 Discuss play and design concept  
**Assign Concept**
- December** 2 **Concept due**  
Individual meetings
- 7 Research  
Color/texture/fabric
- 9 **Research roughs due**  
Individual meetings

**Final Exam--presentation of designs**  
**December 16 10:30-12:30**

**THTR 292 Play Production II**  
**Fall 2021**  
**Syllabus**

**CONTACT INFORMATION:**

**Instructor: Kim Instenes**  
**Office: Straz 62 B**  
**Classroom: Straz 62**

**Email: [kinstenes@carthage.edu](mailto:kinstenes@carthage.edu)**  
**Office Hours: T/TH 9:00-9:50**

**Course Objectives:**

This course is designed to give you an overview of costume technology, makeup application and design, and costume design. At the end of this course the successful student will be able to:

- ❖ Identify the personnel employed in the costume shop
- ❖ Identify the physical organization of the costume shop
- ❖ Recognize and employ the safe use of costume shop materials, tools and equipment
- ❖ Identify the grain line of a fabric, as well as, other fabric qualities
- ❖ List the steps in creating a theatrical costume
- ❖ Demonstrate a command of hand and machine stitching
- ❖ Demonstrate the basics of makeup application and design
- ❖ Demonstrate color and color mixing with makeup
- ❖ List the steps used to create a costume design for a play
- ❖ Use character analysis as it applies to costume design
- ❖ Use research techniques to visually support character analysis and costume design

**Standard Learning Outcomes (Theatre) that apply to this course:**

- ❖ Students will be able to analyze and interpret performance-based texts (scripts, choreography, musical notation, design documents, etc). They will be able to articulate their understanding through the creative processes of performance, design, and production, as well as verbally and in writing.
- ❖ Students will be able to practice self-assessment and criticism of their own work.
- ❖ Students will demonstrate an understanding of the component areas of research, creation, process, production, performance, and their interrelationships.

**Evaluation:**

Sewing Project	100 points
Quiz #1	10 points
Quiz # 2	10 points
Production Response #1	25 points
Production Response #2	25 points
Makeup color	75 points
Makeup old age	75 points
Makeup SFX	75 points
Markup Morgue	75 points
Design Presentation	250 points
Attendance and Participation	<u>200 points</u>
<b>Total</b>	<b>920 points</b>

**Required supplies:**

**Professional makeup kit \$65.00-\$70.00** You will be responsible for getting and paying for the makeup kit from the bookstore. I will give you a color code and then you must take that to the bookstore to place the order. Makeup kits will be ordered and in the bookstore for pickup by the time we need them for class. First class that the kits are needed for is October 28. Failure to do this will result in a "0" for each class period with no kit.

**Lab hours:** Lab hours will be completed by students on an individual basis. Some projects require extra time outside of class depending on your skills. You will be responsible for assignments that are due and must be completed by due dates since some of the projects will be worn in our productions. Failure to complete these projects will result in an F for the project, there can be no "almost finished" when an actor has to wear the costume in a show.

**ATTENDANCE**

Attendance is an important part of your education and of this course in particular. Much of the course involves in class projects. If you are not in class *and prepared*, you will be unable to participate. If you know you must miss class due to outside activities, please contact me prior to missing that class period. You are responsible for information missed in class, including any lecture notes, homework assignments or handouts. Please see me or a classmate for handouts and assignments. Please read the Carthage College Theatre Handbook that can be found on Google Documents for further information.

**Excused Absences:**

You will be allowed two (2) excused absences. Notification that you will be absent is required **PRIOR TO CLASS THAT WILL BE MISSED**. Email me with information about your intended absence. Please use these wisely.

**Absences Qualifying for Make-Up Assignments:**

- Extended illness, injury, and personal or family emergency. These require written documentation from an appropriate authority and timely notification.

- College sanctioned activities, such as department events, athletics, field trips and conferences. These require advance written documentation from faculty or a college sponsor. Students are responsible for obtaining this documentation in advance of the absence.

**Unexcused Absences:** Any further absences will be unexcused absences. Each class absence will result in your grade being lowered the equivalent of half a grade increment.

**Tardiness:** If you are tardy 3 times, this will result in one full unexcused absence. Being tardy to class requires everyone to lose valuable class time waiting for you. Please be to class on time.

### **CLASS PARTICIPATION**

Class participation is an essential part of this course. Class participation—coupled with attendance—is 25% of your final grade, so come to class prepared and willing to learn. Attitude is also important.

### **ASSIGNMENTS**

All assignments are due on the final due dates. You are responsible for reading and for understanding Carthage's Student Community Code with respect to citing sources and plagiarism. Acts of plagiarism will be brought to the attention of the Dean of Students and will likely result in failure of the class

### **Learning Accessibility Services**

Students with special learning needs are encouraged to see me during the first two weeks of class to discuss appropriate accommodations and support. Carthage College strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers due to your disability (including mental health, learning disorders and chronic medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, you also need to register with Diane Schowalter in Learning Accessibility Services ([dschowalter1@carthage.edu](mailto:dschowalter1@carthage.edu)). This information will be kept confidential.

### **Academic Misconduct**

Students are subject to disciplinary action for violations of academic integrity, including cheating, plagiarism, fabrication, or other academic misconduct, as stated in the student handbook.

### **Cell Phone Etiquette**

Please turn off your cell phones and put them in a bag or coat. I will not tolerate cell phone usage of any kind during class. If I see you use it, I will ask you to leave class and mark you absent for the class. This also applies to smart watches.

Your safety and well-being is more important than anything in this class. Please feel free to reach out to me if you are struggling for any reason – including issues securing food, housing, or personal safety. In addition to any support I can provide, I will work hard to help you find every resource available to you at Carthage.

**NOTE: as the Coronavirus pandemic continues to affect our work, the faculty are committed to accommodating any unavoidable absences that may occur as a result. The policies below act as our general guidelines, but we recognize that allowances may need to be made to them. Please contact your instructors and discuss specific accommodations that may need to be made.**

Factors that will help us work through potential extended absences:

- Communicating with the instructor: don't disappear! Make sure you let your instructors know if something is going on.
- Keeping up with schoolwork as much as possible: even if you are unable to attend a class, you must make every effort to check with classmates and the instructor to find out what work is due and arrange to turn it in at a later date.

**These are additional expectations specific to this semester. Please read this!**

1. Zoom sessions; these sessions should be treated exactly like being in class in person.
  - a. Please mute yourself when not speaking
  - b. Please leave video on, when possible
  - c. Please come to zoom dressed and sitting at a desk or table, no bed lounging
  - d. Please refrain from playing with animals, real or stuffed
  - e. Please ask family members/roommates to respect your class time, interruptions, even though on mute, are disruptive to everyone.
2. In person sessions;
  - a. Please wear your mask at all times
  - b. Come to class in time to get set up and clean the area if necessary. We will end early to clean and so you can get to your next class on time.
  - c. Hand sanitize often during class.
  - d. Please maintain the suggested social distancing.

Carthage College Mask Policy:

Due to the ongoing pandemic, Carthage College has adopted a policy requiring masks to be worn by all individuals in all buildings. Masks must be worn at all times in the classroom, laboratory, studio spaces, hallways, bathrooms, and during in-person meetings. The face covering must conform to CDC guidelines and must cover both the nose and mouth at all times. Note that bandanas, neck gaiters, and masks with exhalation or external valves are not acceptable and are not sufficient for protection of others or yourself. Acceptable masks tie behind the head or loop behind the ears, fit snugly over the nose and chin, and can include cloth masks, medical/surgical masks, and N95s or KN95s. Eating and/or drinking are prohibited while in the classroom (because those activities interfere with consistent mask wearing).

Any student who refuses to wear a mask or consistently forgets one will be dismissed from the class and not be given an opportunity to make up missed work. The student will also be referred to the Dean of Students, as outlined by the process on Carthage's Stay Safe website.

Stay Safe Guidelines: <https://www.carthage.edu/carthage-covid-19/stay-safe-carthage/>  
Frequently Asked Questions:  
<https://www.carthage.edu/carthage-covid-19/faqs/>