

OFFICE OF THE EXECUTIVE DIRECTOR  
**NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC**  
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December 21, 2004

Richard D. Sjoerdsma  
Chair, Department of Music  
Carthage College  
2001 Alford Drive  
Kenosha, WI 53140

Dear Professor Sjoerdsma:

The NASM Commission on Accreditation, at its November 2004 meeting, voted to continue Carthage College in good standing. The enclosed *Commission Action Report* provides the official description of this action and, if applicable, any requests for additional information. A copy of the *Commission Action Report* is being sent to the individuals listed below, along with a notice of NASM policies regarding strict confidentiality.

This action is taken upon review of Carthage College according to accreditation standards in effect in November of 2004. As a member of NASM, the institution is responsible for participating in all revisions and additions to the standards as well as maintaining its curricular programs in music current with NASM standards as these are developed.

Please accept our congratulations on behalf of the Association.

With best wishes for the success of your program, I remain

Sincerely yours,



Samuel Hope  
Executive Director

SH:ch  
Enclosure

cc: F. Gregory Campbell, President  
Carthage College  
Karen L. Wolff, President, NASM  
James C. Scott, Chair  
NASM Commission on Accreditation  
Charlotte A. Collins, Associate Chair  
NASM Commission on Accreditation  
Sister Catherine Hendel, B.V.M., NASM Visitor  
C. Lynn Wheeler, NASM Visitor

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**National Association of Schools of Music**  
11250 Roger Bacon Drive, Suite 21  
Reston, Virginia 20190-5248

**COMMISSION ACTION REPORT**

This document provides the official action of the Commission as indicated in the cover letter of the same date.

**December 21, 2004**

**CARTHAGE COLLEGE**  
**Department of Music**

**Action:**

The Commission voted to accept the response and continue the institution in good standing with the degree listing indicated below.

The Commission requests a progress report addressing the issues cited below.

**NASM Degree/Program Listing:**

Bachelor of Arts in Music.  
Bachelor of Arts in Music Education.

**Next Full Review:**

2012-2013 Academic Year

**Items for Progress Report:**

1. The Commission appreciates the institution's acknowledgement of the importance of an understanding of technology and the ability to employ it in one's field of specialization. The Commission also notes the intention to include instruction in technology in courses such as Music 410 and 420 as well as evidence of current faculty engagement with Internet resources in music education (Response, Attachment 2). The institution is requested to report on students' acquisition of a general overview of technology as it relates to music and students' working knowledge of technological developments applicable to their area of specialization (see *NASM Handbook 2003-2004*, page 84, item VII.E.1.2.).
2. The Commission notes the music unit's progress in developing a plan for evaluating students' educational and artistic development. The institution is asked to describe the intended rubrics for assessment and provide current information on the use of electronic portfolios as described in the Response (Attachment 4, page 2).

*(continued)*

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Department of Music  
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**Due Date for Progress Report:**

May 1 for consideration at the Commission meetings of June 2005.

The *Procedures for Submitting Responses and Progress Reports* may be downloaded from the NASM web site at <http://nasm.arts-accredit.org> (see "Publications" and, beneath that, "Accreditation Procedures").



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Samuel Hope  
Executive Director

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